



## SWANTON MORLEY PARISH COUNCIL

### **Notice of a Meeting of the Parish Council**

**Dated this day Wednesday 6<sup>th</sup> March 2024**

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 11<sup>th</sup> March 2024 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

**Time Allocated to the Public**

**To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 12<sup>th</sup> February 2024 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 12<sup>th</sup> February 2024 (For Exchange of Information Only)**
5. **Finance**
  - a. **Accounts to approve for payment**

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 11	Bacs	£3501.94	
N Power	Streetlight electricity	Direct debit	£276.13	£10.52
S2 Computers	IT Support	Direct debit	£173.05	£36.03
BT	Telephone	Direct debit	£133.88	
Breckland Council	Hedge cutting	BACS	£1011.66	£168.61
	<b>TOTAL</b>		<b>£5096.66</b>	<b>£215.16</b>

**b. Income to be reported**

Income Received from	Details	Amount
Tenants	Allotment fee	£204.00
Barclays	Bank Interest	£56.53
	<b>TOTAL</b>	<b>£260.53</b>

**c. To appoint an Internal Auditor for 2023/2024 Parish Council accounts**

**d. To discuss the fencing required along the Village Hall playing field and agree any actions necessary**

**6. Land and Planning**

**a. To consider responses to Breckland District Council for any planning applications:**

3PL/2024/0141/F - Land at Elsing Road - Change of use from agricultural to dog walking field with associated works including a covered seating structure, new access, car parking area, perimeter fencing and landscaping.

**b. To Receive Report on Planning Decisions by Breckland District Council**

**7. To Consider Matters for Attention for the Following Parish Assets:**

**a. Churchyard at All Saints' Church**

**b. Swanton Morley Burial Ground**

- i) To Receive an update on the wayleave for the water supply to the Burial Ground

**c. Swanton Morley Allotments**

- i) To receive an update on the Tree nursery

**d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)**

- i) To receive a report from an 'Everyone has the Right to Play' launch in February 2024

**e. Swanton Morley Common Lands**

**f. Streetlights**

**g. Village paths (Rights of Way)**

- i) To receive an update on the surfacing required on Harkers Lane near the school

**h. Noticeboards**

Parish Clerk: Kelly Pickard 01362 637166

Swanton Morley Village Hall, Manns Lane, Swanton Morley  
parishcouncil@swantonmorley.org

*Kelly Pickard*

8. **Highways**
  - a. To receive an update on the Highway defect report sheet
  - b. To receive reports of Highways faults / matters for attention
  - c. To receive an update on the Community Speedwatch
    - i) To receive the SAM sign data
  - d. To receive an update concerning the flooding report for Woodgate
  - e. To receive an update on the work required to the trees on Ainsworth Close
9. To agree the date of the Annual Parish Meeting to be on 22<sup>nd</sup> April 2024
10. Correspondence (For Exchange of Information Only)

**Meeting to Be Suspended for Further Time Allocated to the Public**

11. Any item to be reported for the next agenda
12. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8<sup>th</sup> April 2024 at 7.30pm
13. To receive a proposal to close the meeting to the press and public for item 14, for the reason that the content of discussion relates to correspondence from a parishioner (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).
14. To review the status of correspondence from a Parishioner