



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

Dated this day Wednesday 3<sup>rd</sup> July 2024

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 8<sup>th</sup> July 2024 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 10<sup>th</sup> June 2024 to be accepted, initialled, and signed.
4. Matters arising from Minutes of 10<sup>th</sup> June 2024 (For Exchange of Information Only)
5. To receive the draft Minutes from the Annual Parish Meeting held on 20<sup>th</sup> May 2024 to go forward to the Annual Parish Meeting being held 20<sup>th</sup> May 2025
6. Finance
  - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 3	Bacs	£3577.22	
BT	Telephone line	Direct debit	£142.22	£23.70
N Power	Streetlight electricity	Direct debit	£207.72	£9.89
S2 Computers	IT Support	Direct debit	£184.49	£30.75
Parish Online	Annual fee	BACS	£81.00	£13.50
Viking	Stationery	BACS	£24.35	£4.06
TOP Garden Services	Grass cutting May 24	BACS	£1401.76	£233.63
TOP Garden Services	Grass cutting June 24	BACS	£1401.76	£233.63
NGF Play	Surfacing for Village Green swings	BACS	£4579.20	£763.20
Leathes Prior	Land Registry service	BACS	£1216.80	£197.80
Breckland Council	Dog bin emptying – Churchyard	BACS	£28.06	
MP Dennis	Grass cutting	BACS	£378.00	£63.00
	<b>TOTAL</b>		<b>£13,222.58</b>	<b>£1573.16</b>

**b. Income to be reported**

Income Received from	Details	Amount
New Village Hall	Grass cutting	£297.50
H Brett & Son	Burial fee	£75.00
Tenant	Allotment fee	£67.00
Barclays	Bank interest	£102.49
	<b>TOTAL</b>	<b>£541.99</b>

**7. Land and Planning**

**a.** To consider responses to Breckland District Council for any planning applications:

3PL/2024/0541/A - 2 no. non illuminated signs to provide locational signage for newly consented dog field on Land at Elsing Road

**b.** To Receive Report on Planning Decisions by Breckland District Council

**c.** To consider Swanton Morley Parish Council's response to regulation 18 of Breckland Council Local Plan review

**d.** To consider a proposal from Breckland Council to transfer amenity land to Swanton Morley Parish Council

**8. To Consider Matters for Attention for the Following Parish Assets:**

**a.** Churchyard at All Saints' Church

**b.** Swanton Morley Burial Ground

i) To Receive an Update on the water supply to the Burial Ground

Parish Clerk: Kelly Pickard 01362 637166

Swanton Morley Village Hall, Manns Lane, Swanton Morley  
parishcouncil@swantonmorley.org

*Kelly Pickard*

- c. Swanton Morley Allotments
  - i) To consider a quotation to replace broken fence posts
- d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)
- e. Swanton Morley Common Lands
- f. Streetlights
- g. Village paths (Rights of Way)
- h. Noticeboards

**9. Policies**

- a. To review and approve the new Model Financial Regulations
- b. To review and approve the Lone Working policy & Risk Assessment
- c. To review and approve the Burial Ground Regulations
- d. To review and approve the Media policy

**10. Highways**

- a. To receive an update on the highway schedule of faults
- b. To receive reports of Highways faults / matters for attention
- c. To receive an update on the Community Speedwatch
- d. To discuss a Swanton Morley Community Neighbourhood watch
- e. To receive an update on the flooding survey on Woodgate

**11. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

- 12. Any item to be reported for the next agenda
- 13. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 12<sup>th</sup> August 2024 at 7.30pm
- 14. To receive a proposal to close the meeting to the press and public for item 15 & 16, for the reason that the content of discussion relates to Parishioner correspondence and staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).
- 15. Parishioner correspondence
- 16. Staff matters