



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

Dated this day Wednesday 5<sup>th</sup> March 2025

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 10<sup>th</sup> March 2025 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

#### Time Allocated to the Public

To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 10<sup>th</sup> February 2025 to be accepted, initialled, and signed.
4. Matters arising from Minutes of 10<sup>th</sup> February 2025 (For Exchange of Information Only)
5. Finance
  - a. Accounts to approve for payment – These include payments made in January where there was no meeting. Please see overleaf

Payee – March 2025	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 11	Bacs	£3692.93	
N Power	Streetlight electricity	Direct debit	£283.30	£10.65
S2 Computers	IT Support	Direct debit	£34.34	£3.45
Dereham Taxi	Medical travel	BACS	£120.00	£20.00
Garden Guardian	Grasscutting 24/25	BACS	£5410.80	£901.80
Stocksigns	Open space brackets	BACS	£18.06	£3.01
Abzag	Neighbourhood Plan Consultancy	BACS	£1911.60	£318.60
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	<b>TOTAL</b>		<b>£13,382.63</b>	<b>£1576.11</b>

Parish Clerk: Kelly Pickard 01362 637166  
 Swanton Morley Village Hall, Manns Lane, Swanton Morley  
 parishcouncil@swantonmorley.org

*Kelly Pickard*

**b. Income to be reported**

<b>Income Received – February 2025</b>	<b>Details</b>	<b>Amount</b>
H Brett & Son	Burial fee	£150.00
Swanton Morley Village Hall	Grass cutting	£297.50
	<b>Total</b>	<b>£447.50</b>

**c. To consider a donation request from Dereham Meeting Point**

**d. To appoint an Internal Auditor for 2024/2025 Parish Council accounts**

**6. Land and Planning**

**a. To consider responses to Breckland District Council for any planning applications:**

PL/2025/0166/FMIN - Woodgate Hall Farmhouse - Conversion, rebuild and extension to existing barns and farm yard to create a new three-bed Dwelling

PL/2025/0176/PAH - 2 Sommerville Crescent - Proposed rear extension Elevations comprising of a sliding patio door, gable window frame and brickwork. Glazed roof. 3.61m wide x 3.3m projection

PL/2024/0893/FMIN - Lincoln Close - Change of use of part of dwelling from family member's assisted living rooms, to short term holiday accommodation

**b. To Receive Report on Planning Decisions by Breckland District Council**

**c. To receive an update on the Neighbourhood Plan review**

i) To approve the Swanton Morley Neighbourhood Plan modification statement

**d. To receive an update on the Local Plan**

**e. To receive an update on the registration of a Community Asset**

**f. To consider submitting a formal application to Breckland Council for a Community Governance Review**

**7. To Consider Matters for Attention for the Following Parish Assets:**

**a. Churchyard at All Saints' Church**

**b. Swanton Morley Burial Ground**

i) To Receive an update on the water supply to the Burial Ground

**c. Swanton Morley Allotments**

**d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)**

i. To discuss the remedial work required around the Village Green Swings

**e. Swanton Morley Common Lands**

**f. Streetlights**

**g. Village paths (Rights of Way)**

**h. Noticeboards**

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- 8. Highways**
  - a. To receive reports of Highways faults / matters for attention
  - b. To receive an update on the Community Speedwatch
  - c. To receive an update on the Swanton Morley Community Neighbourhood watch
    - i) To consider purchasing some signage for the village
  - d. To receive an update on the flooding on Woodgate
  - e. To receive an update on the sink hole on Davidson Park and agree any actions necessary
- 9. To receive a report from the PPG**
- 10. To receive an update from Konectbus concerning the changes to the bus service**
- 11. To agree the date of the Annual Parish Meeting**
- 12. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

- 13. Any item to be reported for the next agenda**
- 14. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 14<sup>th</sup> April 2025 at 7.30pm**
- 15. To receive a receive a proposal to close the meeting to the press and public for item 16, for the reason that the content of discussion relates to Asset correspondence and Parishioner correspondence (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).**
- 16. Parishioner correspondence**