



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

**Dated this day Wednesday 6<sup>th</sup> November 2024**

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 11<sup>th</sup> November 2024 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

**Time Allocated to the Public**

**To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 14<sup>th</sup> October 2024 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 14<sup>th</sup> October 2024 (For Exchange of Information Only)**
5. **Finance**
  - a. Accounts to approve for payment

Please see overleaf

Payee – October 2024	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 7	Bacs	£3577.22	
BT	Telephone line	Direct debit	£144.00	£23.83
N Power	Streetlight electricity	Direct debit	£223.70	£10.65
S2 Computers	IT Support	Direct debit	£184.49	£30.75
Abzag Ltd	Consultancy	BACS	£1200.00	£200.00
Michlmayr	Church Clock	BACS	£294.84	£49.14
Vastrad Ltd	Water supply trench	BACS	£2568.11	
	<b>TOTAL</b>		<b>£8192.36</b>	<b>£314.37</b>

**b. Income to be reported**

Income Received – September 2024	Details	Amount
Breckland Council	Neighbourhood Plan Review Grant	£5,000.00
Swanton Morley Village Hall	Grass cutting	£297.50
Allotment Tenant	Tenancy	£55.00
	<b>TOTAL</b>	<b>£5352.50</b>

**c. To discuss the 2025/2026 Parish Council budget**

**6. Land and Planning**

- a. To consider responses to Breckland District Council for any planning applications:
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To receive an update on the Neighbourhood Plan review
- d. To consider registering an asset of Community Value

**7. To Consider Matters for Attention for the Following Parish Assets:**

- a. Churchyard at All Saints' Church
- b. Swanton Morley Burial Ground
  - i) To Receive an update on the water supply to the Burial Ground
- c. Swanton Morley Allotments
- d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)
- e. Swanton Morley Common Lands
- f. Streetlights

- g. Village paths (Rights of Way)
- h. Noticeboards

**8. Highways**

- a. To receive reports of Highways faults / matters for attention
- b. To receive an update on the Community Speedwatch
- c. To receive an update on the Swanton Morley Community Neighbourhood watch
- d. To receive an update on the flooding survey on Woodgate
- e. To receive an update on the Parish Partnership project to install warning signage near the church
- f. To discuss the 2025/26 Parish Partnership scheme

**9. To receive a report from the Patient Participation Group**

**10. To discuss items for the winter edition of the Mardler**

**11. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

- 12. Any item to be reported for the next agenda
- 13. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 9<sup>th</sup> December 2024 at 7.30pm
- 14. To receive a proposal to close the meeting to the press and public for item 15 & 16, for the reason that the content of discussion relates to staff matters and Parishioner correspondence (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).
- 15. Staff matters
- 16. Parishioner correspondence